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The OTHM Level 5 Extended Diploma in Accounting & Business is a two-year qualification that prepares learners for successful careers in finance and business management. The program combines strong academic foundations with practical skills to help students understand and navigate the modern corporate environment. At Level 4, students build core knowledge in accounting principles, business operations, and quantitative methods. Progressing to Level 5, the focus shifts to more advanced topics such as strategic management, financial reporting, and decision-making. Designed for aspiring professionals, this diploma equips learners with the technical expertise and specialist skills needed to manage finances effectively, support organizational growth, and pursue further studies—such as progressing to the final year of a bachelor's (Honours) degree.

### ENTRY REQUIREMENTS

These qualifications are designed for learners who are typically aged 18 and above.

The entry profile for learners is likely to include at least one of the following:

Relevant Level 3 Diploma or equivalent qualification

GCE Advanced level in 2 subjects or equivalent qualification

Mature learners (over 21) with relevant management experience

English requirements: If a learner is not from a majority English-speaking country, they must provide evidence of English language competency.

### QUALIFICATION STRUCTURE

The OTHM Level 5 Extended Diploma in Accounting and Business qualification consists of 12 mandatory units, 240 credits, 2400 hours Total Qualification Time (TQT) and the recommended Guided Learning Hours (GLH) for this qualification is a minimum of 1200 hours.

To achieve the OTHM Level 5 Extended Diploma in Accounting and Business, learners must achieve 240 credits, of which 120 credits are at Level 4 (6 units) and 120 credits are at Level 5 (6 units).

Ref. No.	Unit title	Level	Credit	GLH	TQT
H/650/1099	Academic Writing and Research Skills	4	20	100	200
T/650/1760	Business and the Economic Environment	4	20	100	200
R/650/1912	Principles of Financial Accounting	4	20	100	200
M/650/1911	Quantitative Methods in a Business Context	4	20	100	200
Y/650/1914	Management Accounting	4	20	100	200
T/650/1148	Leading and Managing Teams	4	20	100	200
Ref. No.	Unit title	Level	Credit	GLH	TQT
A/650/2356	Principles and Concepts of Business Strategy	5	20	100	200
F/650/1917	Financial Management	5	20	100	200
H/650/1918	Financial Planning and Control	5	20	100	200
J/650/1919	Financial Reporting	5	20	100	200
H/650/1151	The Management of Human Resources	5	20	100	200
M/650/11 55	Business Start -up: Conception to Market	5	20	100	200

## ASSESSMENT

All units within this qualification are internally assessed by the LCHS and externally verified by OTHM.

The qualifications are criterion referenced, based on the achievement of all the specified learning outcomes.

## PROGRESSION

Successful completion of the OTHM Level 5 Extended Diploma in Accounting and Business provides learners the opportunity for a wide range of academic progressions including the OTHM Level 6 Diploma in Accounting and Business qualification.

As this qualification is approved and regulated by OFQUAL (Office of the Qualifications and Examinations Regulation), learners are eligible to gain direct entry into Year 3 of a three-year UK Bachelor's degree programme.

## EQUIVALENCES

OTHM Level 5 Extended Diploma qualifications represent practical knowledge, skills, capabilities and competences that are assessed in academic terms as being equivalent to Higher National Diplomas (HND) and Year 2 of a three-year UK Bachelor's degree programme.

**240**  
Credits

**2 Year**  
Duration

**TQT**  
2400

**GLH**  
1200





**More Information :**

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